



July 7, 2020

Michael Hawes, Village Administrator
Village of Union Grove
925 15th Avenue
Union Grove, WI 53182
mhawes@uniongrove.net

VIA EMAIL

Re: Village of Union Grove Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Michael Hawes,

The Department has granted the Electrical Inspection Agency credential to your selected inspection agency and therefor your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- §§ 18-227 and 18-232(c) specify licensing requirements. Licensing requirements for a person performing electrical work, including license exemption provisions, are specified under [Wis. Stat. § 101.862](#).
- § 18-228 specifies when permits are required. Electrical permits shall be required and exempt in accordance with [Wis. Admin. Code § SPS 316.012\(1\)](#).
- § 18-232(a) specifies certificate of inspection requirements. Note the concealment and energizing of electrical wiring requirements under [Wis. Admin. Code § SPS 316.013\(3\)\(c\)](#).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Municipal Services, LLC will be the electrical inspection agency responsible for enforcement and will have the proper certification to do so.

Our electrical consultant for your area, Anthony Tadysak, at (262) 895-9078, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." The signature is written in a cursive style with a large, stylized 'M' and 'J'.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Anthony "Tony" Tadysak, Electrical Consultant, Technical Services Bureau
James DeLuca, Municipal Services, LLC